

ORDINANCE NO. 12-23

**AN ORDINANCE TO ESTABLISH A RANGE OF COMPENSATION
FOR THE UNCLASSIFIED, FULL-TIME POSITION OF
SECRETARY TO THE MAYOR
AND DECLARING AN EMERGENCY**

WHEREAS, pursuant to Ordinance No. 133-22, which passed on December 12, 2022, Council increased the 2023 hourly compensation for the position of Secretary to the Mayor to Thirty-Two and 31/100 Dollars (\$32.31), together with all other benefits of a full-time, unclassified, non-bargaining unit employee of the City;

WHEREAS, the Administration, having reviewed the current pay rate, now recommends establishing a range of compensation for this position of between Twenty-Eight and 50/100 Dollars (\$28.50) and Forty Dollars (\$40.00) per hour, together with all other benefits of a full-time, unclassified, non-bargaining unit employee of the City; and

WHEREAS, Council, in agreement with the recommendation of the Administration, finds adoption of the compensation range being proposed for the position of Secretary to the Mayor to be reasonable and in the best interests of the health safety and welfare of the citizens of Avon in maintaining well-qualified, efficient and productive staff for the City's Administration.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON, LORAIN COUNTY, OHIO:

Section 1 - That effective with the passage of this Ordinance, the range of compensation for the full-time, unclassified, non-bargaining unit position of Secretary to the Mayor shall be set at an hourly rate of between Twenty-Eight and 50/100 Dollars (\$28.50) and Forty Dollars (\$40.00) per hour, together with all other benefits of a full-time, unclassified, non-bargaining unit employee of the City, and as directed by City Council. The compensation established in Ord. No. 133-22 for 2023 remains unchanged.

Section 2 - That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3 - That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety and welfare of the citizens of the City of Avon, the immediate emergency being the necessity of establishing a range of compensation for the full-time, unclassified, non-bargaining unit position of Secretary to the Mayor; therefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

PASSED: _____ DATE SIGNED: _____

By:

Brian Fischer, Council President

DATE APPROVED BY THE MAYOR: _____

Bryan K. Jensen, Mayor

APPROVED AS TO FORM:

John A. Gasior, Law Director
City of Avon, Ohio

ATTEST:

Barbara Brooks, Clerk of Council

Posted: _____
Electronically and at City Hall as
Provided by Council

Prepared By:
John A. Gasior, Esq.
Law Director