

CLASSIFICATION SPECIFICATION

CITY OF AVON

An Equal Opportunity Employer

TITLE: Water & Sewerline Maintenance Worker

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JOB RESPONSIBILITIES: Under general supervision, performs various unskilled, semi-skilled, and skilled tasks in order to assist with the installation, maintenance, and repair of water and sanitary sewer systems.

Performs other related duties as required

QUALIFICATIONS: Coursework, training, work experience, or equivalent combination:

Completion of secondary education (high school or GED) plus one (1) year experience in the installation, maintenance, and repair of water and sanitary sewer systems, or equivalent; must be able to qualify for and remain insurable under the City's vehicle insurance policy.

LICENSE, CERTIFICATE, OR REGISTRATION REQUIREMENTS:

Must possess *and maintain* a *valid* Class B Commercial Driver's License (CDL) with a tank vehicle endorsement. *OTCO Backflow certification required or must obtain within one year of hire date.* A Class I certification in Wastewater Collection and a Class I Certification in Water Distribution are ~~also~~ preferred.

% OF TIME	ILLUSTRATIVE DUTIES: (The duties listed below are intended to depict tasks performed by this classification.)	KNOWLEDGE, SKILLS, AND ABILITIES: (Minimal necessary to perform duties) [*Indicates developed after employment]
40-60	1. Performs a variety of unskilled, semi-skilled, and skilled tasks in order to assist with the installation, maintenance, and repair of water and sanitary sewer systems (e.g., repairs water and sewer mains; installs new water mains and house services; cleans sewer lines <i>and inspects sanitary sewers</i> ; constructs manholes, catch basins, and curb boxes; repairs and maintains lift and pump station equipment; etc.); restores job sites to original condition.	1. Knowledge of (1) division policies and procedures,* (2) safety practices and procedures, (3) water and sanitary sewer system installation, maintenance, and repair, (4) traffic laws governing equipment operations, (5) lift station and pump station maintenance - including but not limited to electrical mechanical, and hydraulic components;* ability to (6) carry out instructions in written, oral, or picture form, (7) deal with problems involving several variables within familiar context, (8) recognize unusual or threatening conditions and take appropriate action, (9)_develop and

TITLE: Water & Sewerline Maintenance Worker Developed by Clemans, Nelson & Associates, Inc.
Dublin, Ohio 43017

Approval Date _____
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15-30	2. Inspects sanitary sewers; Tests and inspects new water lines; monitors the progress of construction projects and ensures the coordination of water and sewer line installations.	1. (continued) maintain effective working relationships, (10) perform heavy manual labor for extended periods of time in often adverse conditions, (11) travel to and gain access to work site, (12) <i>communicate effectively with the general public</i> , (13) <i>move quickly and effectively from one task to another; skill in</i> (14) <i>light and heavy</i> motorized equipment operation, (15) use of bench and/or hand tools. 2. Knowledge of (1),* (2), (16) water and sanitary sewerline inspection techniques; ability to (6), (7), (8), (9), (11), (17) define problems, collect data, establish facts, and draw valid conclusions.
5-10	3. Reads water meters and Installs <i>and replaces</i> new meters.	3. Knowledge of (1),* (2).
5-10	4. Maintains and repairs City tools and equipment. <i>May assist in training new employees (Water & Sewerline Maintenance Worker and Laborer (Utilities) classifications).</i>	4. Knowledge of (1),* (2); ability to (6), (7), (9); skill in (15).