

ORDINANCE NO. 66-13

**AN ORDINANCE AMENDING §256.04 AND §256.98
OF THE CODIFIED ORDINANCES OF THE CITY OF AVON TO MAKE THE
POSITION OF ASSISTANT FINANCE DIRECTOR FULL-TIME AND UNCLASSIFIED
AND TO ADOPT THE CLASSIFICATION SPECIFICATION FOR SAME
AND DECLARING AN EMERGENCY**

WHEREAS, Avon Codified Ordinance §256.04 sets forth the Classified and Unclassified positions of employment within the City and §256.98 sets forth the Classification Specifications for these various positions; and

WHEREAS, the position of Assistant Finance Director needs to be amended to full-time, unclassified; and

WHEREAS, the Administration seeks to have Council adopt an amendment to §256.04 and §256.98 to facilitate the changes to this position; and

WHEREAS, Council, after reviewing these amendments, finds the goal of the Administration to create the full-time, unclassified position of Assistant Finance Director to be in the best interests of the health, safety and welfare of the citizens of Avon.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON, LORAIN COUNTY, OHIO:

Section 1 - That Section 256.04 which currently reads as follows:

256.04 CLASSIFIED AND UNCLASSIFIED POSITIONS

** Director of Law
* Clerk of Council
** Assistant Clerk of Council
* Mayor's Secretary
** Treasurer
* Director of Finance
 Assistant Finance Director
 Information Technology Technician
 Finance Clerk 2
 Finance Clerk 1
 Cash Receipts Clerk
* Senior Center Coordinator
** Senior Center Transit Driver
** Senior Center Transit Scheduler

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- ** Planning Coordinator
- ** ADA Coordinator
- ** Clerk of Courts
- Clerk/Secretary
- ** Community Center Coordinator
- ** General Clerk
- Facilities Maintenance Worker
- ** Facilities Maintenance Worker
- * Director of Parks
- ** Recreation Coordinator
- Parks Maintenance Worker
- ** Parks Worker 2
- ** Parks Worker 1
- * Director of Public Service
- * Superintendent of Streets
- Street Crew Leader
- Equipment Operator 2
- Equipment Operator 1
- Laborer
- *† Superintendent of Utilities
- * Superintendent-in-Training/Public Utilities
- * Administrative Assistant to the Superintendent of Utilities
- Assistant Superintendent of Utilities
- Utilities Crew Leader
- Water & Sewerline Maintenance Worker
- Meter Technician
- Utilities Billing Clerk 2
- Utilities Billing Clerk 1
- * City Engineer
- ** Director of Public Safety
- * Chief Building Official
- * Building Inspector (Certified)
- * Building Inspector (Non-Certified)
- * Zoning Enforcement Officer
- Police Chief
- Police Captain
- Administrative Assistant to the Police Chief
- Police Lieutenant
- Police Sergeant
- Police Officer
- ** Police Officer
- ** School Resource Officer
- Communications Manager - Police Department

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Police Dispatcher
** Police Dispatcher
** Animal Care and Control Officer
Fire Chief
Assistant Fire Chief
Fire Captain/Paramedic
Fire Lieutenant/Paramedic
Firefighter/Paramedic
** Intermittent Firefighter/Paramedic
Secretary/Fire Dispatcher

* Denotes unclassified full-time employee

** Denotes unclassified part-time employee

No asterisk denotes classified employee

† This position shall remain classified until vacated by Dave Conrad

(Ord. 127-91. Passed 12/23-91; Ord. 168-95. Passed 11-20-95; Ord. 86-96. Passed 6-10-96; Ord. 93-97. Passed 5-27-97; Ord. 94-97. Passed 5-27-97; Ord. 185-00. Passed 1-22-01; Ord. 96-01. Passed 6-25-01; Ord. 6-03. Passed 1-27-03; Ord. 74-05. Passed 6-27-05; Ord. 141-06. Passed 11-13-06; Ord. 99-07. Passed 7-9-07. Ord. 69-08. Passed 6-23-08; Ord. 16-09. Passed 2-9-09; Ord. 17-09. Passed 2-9-09; Ord. 93-09. Passed 6-22-09; Ord. No. 130-09. Passed 11-23-09; Ord. 1-10. Passed 1-4-10; Ord. 20-10. Passed 3-8-10; Ord. 88-10. Passed 9-27-10; Ord. 39-11. Passed 4-25-11; Ord. 49-11. Passed 5-9-11; Ord. 119-11. Passed 12-12-11; Ord. 42-12. Passed 5-14-12. Ord. 86-12. Passed 8-13-12. Ord. No. 32-13. Passed 3-25-13).

Shall be amended to read as follows: (New language in bold print)

256.04 CLASSIFIED AND UNCLASSIFIED POSITIONS

** Director of Law
* Clerk of Council
** Assistant Clerk of Council
* Mayor's Secretary
** Treasurer
* Director of Finance
†† **Assistant Finance Director
Information Technology Technician
Finance Clerk 2
Finance Clerk 1
Cash Receipts Clerk
* Senior Center Coordinator
** Senior Center Transit Driver
** Senior Center Transit Scheduler

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- ** Planning Coordinator
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- * Director of Parks
- ** Recreation Coordinator
- Parks Maintenance Worker
- ** Parks Worker 2
- ** Parks Worker 1
- * Director of Public Service
- * Superintendent of Streets
- Street Crew Leader
- Equipment Operator 2
- Equipment Operator 1
- Laborer
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- * Administrative Assistant to the Superintendent of Utilities
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- Meter Technician
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- * City Engineer
- ** Director of Public Safety
- * Chief Building Official
- * Building Inspector (Certified)
- * Building Inspector (Non-Certified)
- * Zoning Enforcement Officer
- Police Chief
- Police Captain
- Administrative Assistant to the Police Chief
- Police Lieutenant
- Police Sergeant
- Police Officer
- ** Police Officer
- ** School Resource Officer
- Communications Manager - Police Department
- Police Dispatcher

Ordinance No. 66-13 (Con't.)

- ** Police Dispatcher
- ** Animal Care and Control Officer
- Fire Chief
- Assistant Fire Chief
- Fire Captain/Paramedic
- Fire Lieutenant/Paramedic
- Firefighter/Paramedic
- ** Intermittent Firefighter/Paramedic
- Secretary/Fire Dispatcher

- * Denotes unclassified full-time employee
- ** Denotes unclassified part-time employee
- No asterisk denotes classified employee
- † This position shall remain classified until vacated by Dave Conrad
- †† This position shall remain classified until vacated by June Mitchell

(Ord. 127-91. Passed 12/23-91; Ord. 168-95. Passed 11-20-95; Ord. 86-96. Passed 6-10-96; Ord. 93-97. Passed 5-27-97; Ord. 94-97. Passed 5-27-97; Ord. 185-00. Passed 1-22-01; Ord. 96-01. Passed 6-25-01; Ord. 6-03. Passed 1-27-03; Ord. 74-05. Passed 6-27-05; Ord. 141-06. Passed 11-13-06; Ord. 99-07. Passed 7-9-07. Ord. 69-08. Passed 6-23-08; Ord. 16-09. Passed 2-9-09; Ord. 17-09. Passed 2-9-09; Ord. 93-09. Passed 6-22-09; Ord. No. 130-09. Passed 11-23-09; Ord. 1-10. Passed 1-4-10; Ord. 20-10. Passed 3-8-10; Ord. 88-10. Passed 9-27-10; Ord. 39-11. Passed 4-25-11; Ord. 49-11. Passed 5-9-11; Ord. 119-11. Passed 12-12-11; Ord. 42-12. Passed 5-14-12. Ord. 86-12. Passed 8-13-12. Ord. No. 32-13. Passed 3-25-13).

Section 2 - That the Classification Specification for the position of School Resource Officer, attached hereto as Exhibit A, be, and the same is hereby adopted and incorporated herein by reference. It shall be included in and become a part of Section 256.98 of the Administrative Code. The Codifier is hereby instructed to insert said classification specification into Section 256.98.

Section 3 - That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4 - That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety and welfare of the citizens of the City of Avon, the immediate emergency being the necessity to declassify and adopt an amended classification specification for the Assistant Finance Director; therefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Ordinance No. 66-13 (Con't.)

PASSED: _____ DATE SIGNED: _____

By: _____
Daniel S. Zegarac, Council President

APPROVED BY THE MAYOR: _____

James A. Smith, Mayor

APPROVED AS TO FORM:

John A. Gasior, Law Director

ATTEST:

Ellen R. Young
Clerk of Council

POSTED: _____
In Five Places as
Provided by Council

Prepared by:
John A. Gasior, Esq.
Law Director