

ORDINANCE NO. 61-13

**AN ORDINANCE AMENDING SECTION 256.98 OF THE CODIFIED ORDINANCES
OF THE CITY OF AVON TO ADOPT A NEW CLASSIFICATION SPECIFICATION
FOR THE POSITION OF SECRETARY - PLANNING COMMISSION
AND DECLARING AN EMERGENCY**

WHEREAS, the City of Avon has adopted an Administrative Code setting forth all the Classified and Unclassified positions of employment within the City together with classification specifications for each position; and

WHEREAS, the Administration, by and through the Finance Director, deems it desirable that the classification specification for Secretary - Planning Commission, as set forth in Section 256.98 of the Administrative Code, be amended to more accurately reflect the duties of the position; and

WHEREAS, after review of the amended classification specification for Secretary - Planning Commission, Council deems it in the best interest of the health, safety and welfare of the residents of the City of Avon that the amendment be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON, LORAIN COUNTY, OHIO:

Section 1 - That the classification specification set forth in Section 256.98 of the Codified Ordinances for the position of Secretary - Planning Commission is hereby amended as set forth in the attached Exhibit "A" which is incorporated herein by reference;

Section 2 - The Codifier is hereby instructed to replace the existing classification specification for Secretary - Planning Commission with the new classification specification into Section 256.98 of the Administrative Code.

Section 3 - That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4 - That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety and welfare of the citizens of the City of Avon, the immediate emergency being to adopt a new classification specification for the full-time, classified position of Secretary - Planning Commission for the position; therefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Ordinance No. 61-13 (Con't.)

PASSED: _____ DATE SIGNED: _____

By: _____
Daniel S. Zegarac, President of Council

DATE APPROVED BY THE MAYOR: _____

James A. Smith, Mayor

APPROVED AS TO FORM:

John A. Gasior, Law Director

ATTEST:

Ellen R. Young
Clerk of Council

POSTED: _____
In Five Places as
Provided by Council