

ORDINANCE NO. 21-14

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A
SALES AND SUPPORT AGREEMENT WITH XEROX CORPORATION FOR
DOCUSHARE PROFESSIONAL IMPLEMENTATION SERVICES
AND DECLARING AN EMERGENCY**

WHEREAS, the City of Avon, in an effort to better serve the public in carrying out its duties and responsibilities to preserve and provide public records, has been considering the purchase of scanning hardware and software; and

WHEREAS, a program of scanning documents, department by department, will also benefit the City in the reduction of storage required to maintain paper records; and

WHEREAS, the Finance Director and the IT Specialist have been looking into companies that provide this type of service and found the proposal submitted by Xerox to be very compatible with the City's goals; and

WHEREAS, Council, having reviewed the proposal, statement of work and sales agreement submitted by Xerox together with the recommendations of the Finance Director and IT Specialist, finds that said proposal, when implemented, will be in the best interests of the health, safety and welfare of the citizens of Avon in maintaining public records.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
AVON, LORAIN COUNTY, OHIO:**

Section 1 - That upon the recommendation of the Finance Director and the IT Specialist, Council hereby authorizes the Mayor to enter into a Sales and Support Agreement with the Xerox Corporation for the provision of hardware and software necessary to implement a document scanning program in the City of Avon for the purpose of bringing about the electronic storage of records and a reduction in the amount of paper records required to be maintained. Said Agreement is attached hereto as Exhibit A and incorporated herein by reference.

Section 2 - That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3 - That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety and welfare of the citizens of the City of Avon, the immediate emergency being the necessity to enter into an agreement with Xerox Corporation for the hardware and software required to implement an electronic document storage program in the City of Avon; therefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Ordinance No. 21-14 (Con't.)

PASSED: _____ DATE SIGNED: _____

By: _____
Craig Witherspoon, President of Council

DATE APPROVED BY THE MAYOR _____

Bryan K. Jensen, Mayor

APPROVED AS TO FORM:

John A. Gasior, Law Director

ATTEST:

Ellen R. Young
Clerk of Council

POSTED: _____
In Five Places as
Provided by Council

Prepared by:
John A. Gasior, Esq.
Law Director