

ORDINANCE NO. 11-26

**AN ORDINANCE ADOPTING A NEW PRIVACY POLICY
FOR THE CITY OF AVON TO BE POSTED ON THE CITY'S WEBSITE
AND DECLARING AN EMERGENCY**

WHEREAS, the IT Department for the City of Avon, wishes to protect the privacy of visitors to the City's website by summarizing how the City collects, uses, discloses, and safeguards information when the public visits the City's website and online services, by implementing a Privacy Policy; and

WHEREAS, having a published Privacy Policy will benefit not only all City Departments, but also citizens and visitors to the City's website; and

WHEREAS, City Council, having reviewed this privacy policy, deems it in the best interest of the health, safety, and welfare of the citizens of Avon and visitors to the City's website that it be adopted to summarize how the City collects, uses, discloses and safeguards information when the public visits the City's website and online services.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON, LORAIN COUNTY, OHIO:

Section 1 - That the Privacy Policy for the City of Avon, in substantially the form as set forth in the attached Exhibit A and incorporated herein by reference, is hereby adopted.

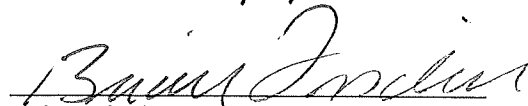
Section 2 - That upon passage of this ordinance by City Council, the IT Department is instructed to maintain custody of said policy and make it available to users of the City's website and from time to time make necessary updates/amendments to effectuate the purpose of the policy.

Section 3 - That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4 - That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, and welfare of the citizens of the City of Avon, the immediate emergency being the necessity to inform Council about the adoption of a Privacy Policy to protect the privacy of visitors to the city's website; therefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

PASSED: February 9, 2026 DATE SIGNED: February 9, 2026

By:


Brian Fischer, Council President

Ordinance No. 11-26 (Con't)

DATE APPROVED BY THE MAYOR February 16, 2026



Bryan K. Jensen, Mayor

APPROVED AS TO FORM:


John A. Gasior, Law Director

ATTEST:

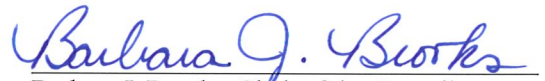

Barbara J. Brooks, Clerk of Council

POSTED: February 18, 2026
Electronically and at City Hall as
Provided by Council

Prepared by:
John A. Gasior, Esq.
Law Director

I, Barbara J. Brooks, Clerk of the Council of the City of Avon, Ohio, hereby certify this document to be a true and exact copy of Ordinance No. 11-26, passed by the Council of said City on February 9, 2026.

IN WITNESS WHEREOF, I have on this 16th day of February 2026, affixed my signature and official seal.


Barbara J. Brooks, Clerk of the Council
of the City of Avon, Ohio

City of Avon Privacy Policy

Last Updated: 1/8/2025

Introduction

The City of Avon ("City," "we," "us," or "our") is committed to protecting the privacy of visitors to our website. This Privacy Policy explains how we collect, use, disclose, and safeguard information when you visit our website and use our online services.

Information You Provide

We may collect information that you voluntarily provide when you:

- Submit forms or requests for city services
- Sign up for notifications or newsletters
- Register for programs or facilities
- Make payments for city services
- Contact us by email or contact forms
- Create an account for online services

This information may include:

- Name and contact information (email, phone, address)
- Payment information (processed securely through third-party payment processors)
- Service request details
- Account credentials
- Other information relevant to the service you're requesting

Automatically/Indirectly Collected Information

When you visit our website, we automatically collect certain technical information:

- IP address
- Browser type and version
- Operating system
- Pages visited and time spent on pages
- Referring website

- Date and time of access
- Device information

Cookies and Tracking Technologies

Our website uses cookies and similar tracking technologies to:

- Remember your preferences and settings
- Analyze website traffic and usage patterns
- Improve website functionality and user experience
- Provide relevant content and services

You can control cookie settings through your browser preferences. Please note that disabling cookies may limit certain website functionality.

How We Use Your Information

We use collected information to:

- Provide and improve city services
- Respond to inquiries and service requests
- Process payments and transactions
- Send important notifications about city services
- Maintain public safety and security
- Comply with legal obligations
- Analyze and improve website performance
- Communicate with residents about city programs and initiatives

Public Records

As a municipal government entity, the City of Avon is subject to Ohio Public Records Law (Ohio Revised Code Chapter 149.43). Information submitted to the City may be considered a public record and may be subject to disclosure in response to public records requests, except where specifically exempted by law.

Information Sharing and Disclosure

We do not sell, rent, or trade your personal information. We may share information:

With Service Providers: We work with third-party vendors who assist with website hosting, payment processing, email services, and other functions.

As Required by Law: We may disclose information when required by law, court order, subpoena, public records request, or other legal process.

For Public Safety: We may share information when necessary to protect public safety, investigate potential crimes, or prevent harm.

With Other Government Agencies: We may share information with other federal, state, or local agencies as necessary to provide services or fulfill legal obligations.

Third-Party Services

Our website may contain links to third-party websites or integrate third-party services. These external sites have their own privacy policies, and we are not responsible for their practices. We encourage you to review the privacy policies of any third-party sites you visit.

Data Security

We implement reasonable technical, administrative, and physical security measures to protect information from unauthorized access, disclosure, alteration, or destruction. However, no internet transmission or electronic storage method is 100% secure, and we cannot guarantee absolute security.

Data Retention

We retain information for as long as necessary to fulfill the purposes outlined in this policy and to comply with legal, regulatory, and retention requirements. Municipal records are retained according to Ohio's records retention schedules.

Children's Privacy

Our website is not intended for children under 13 years of age. We do not knowingly collect personal information from children under 13. If you believe we have collected information from a child under 13, please contact us immediately.

Specific Service Privacy Notices

Online Payment Processing

Credit card and payment information is processed through a PCI-DSS compliant third-party processor. We do not store complete credit card numbers on our servers.

Email Communications

When you sign up for city newsletters or notifications, your email address is used solely for the purposes you authorized. You may unsubscribe at any time using the link in our emails.

Video Surveillance

City facilities and some public areas may be monitored by video surveillance for safety and security purposes. Recorded footage is retained according to applicable retention schedules and may be subject to public records requests.

Wi-Fi Services

Public Wi-Fi services provided by the City are unencrypted. We recommend avoiding transmission of sensitive information over public Wi-Fi networks.

Your Rights and Choices

You have the right to:

- Access information we have collected about you (subject to public records law)
- Request corrections to inaccurate information
- Opt out of non-essential communications
- Disable cookies through your browser settings
- Submit a public records request for information held by the City

Accessibility

The City of Avon is committed to ensuring our website is accessible to all users, including those with disabilities. If you experience accessibility issues, please contact us.

Changes to This Privacy Policy

We may update this Privacy Policy periodically to reflect changes in our practices or legal requirements. We will post the updated policy on this page with a new "Last Updated" date. We encourage you to review this policy regularly.

Contact Information

If you have questions or concerns about this Privacy Policy or our data practices, please contact:

City of Avon IT Department

36080 Chester Road

Avon, Ohio 44011

IT Coordinator: Aaron Jenkins

Phone: 440-937-7901

Email: ajenkins@cityofavon.com