

ORDINANCE NO. 30-15

**AN ORDINANCE AMENDING §256.04 AND §256.98 OF THE CODIFIED
ORDINANCES OF THE CITY OF AVON TO CREATE THE FULL-TIME,
CLASSIFIED POSITION OF INFORMATION TECHNOLOGY TECHNICIAN-IN-
TRAINING AND TO ADOPT THE CLASSIFICATION SPECIFICATION FOR SAME
AND DECLARING AN EMERGENCY**

WHEREAS, due to increasing complexity in the City's computer hardware and software environment and to reduce the City's growing dependence on outside contractors to service the City's information technology needs, the City wishes to establish a full-time, classified position of Information Technology Technician-In-Training to perform the tasks outlined in Exhibit A's classification specification; and

WHEREAS, the Administration seeks to have Council adopt an amendment to §256.04 and §256.98 to facilitate the creation of this position; and

WHEREAS, Council, after reviewing the Classification Specification, finds the goal of the Administration to create this full-time, classified position of Information Technology Technician-In-Training to be in the best interests of the health, safety and welfare of the citizens of Avon.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
AVON, LORAIN COUNTY, OHIO:**

Section 1 - That Section 256.04 which currently reads as follows:

256.04 CLASSIFIED AND UNCLASSIFIED POSITIONS

** Director of Law
* Clerk of Council
** Assistant Clerk of Council
* Mayor's Secretary
** Treasurer
* Director of Finance
*†† Assistant Finance Director
** Human Resources/Finance Specialist
* Technology/Communications Coordinator
 Information Technology Technician
 Finance Clerk 2
 Finance Clerk 1
 Cash Receipts Clerk
** Temporary Summer Intern
** Temporary Seasonal Employee
** Seasonal Recreation Specialist

** Seasonal Program Specialist
 * Senior Center Coordinator
 ** Senior Center Transit Driver
 ** Senior Center Transit Scheduler
 ** Planning Coordinator
 * Economic Development Coordinator/
 Assistant Planning Coordinator
 ** ADA Coordinator
 ** Clerk of Courts
 Clerk/Secretary
 ** Community Center Coordinator
 ** General Clerk
 Facilities Maintenance Worker
 ** Facilities Maintenance Worker
 * Director of Parks
 ** Recreation Coordinator
 Parks Maintenance Worker
 ** Parks Worker 2
 ** Parks Worker 1
 ** Seasonal Lifeguard
 * Director of Public Service
 * Superintendent of Streets
 * Traffic Signal/Electrical Manager
 Street Crew Leader
 Equipment Operator 2
 Equipment Operator 1
 Laborer
 ** Laborer
 *† Superintendent of Utilities
 * Superintendent-in-Training/Public Utilities
 * Administrative Assistant to the Superintendent of Utilities
 Assistant Superintendent of Utilities
 Utilities Crew Leader
 Water and Sewerline Maintenance Worker
 Meter Technician
 Utilities Billing Clerk 2
 Utilities Billing Clerk 1
 * City Engineer
 ** Project Manager
 ** Director of Public Safety
 * Chief Building Official
 * Building Inspector (Certified)
 * Building Inspector (Non-Certified)
 * Zoning Enforcement Officer

Police Chief
 Police Captain
 Administrative Assistant to the Police Chief
 Police Lieutenant
 Police Sergeant
 Police Officer
 ** Police Officer
 ** School Resource Officer
 Communications Manager - Police Department
 Police Dispatcher
 ** Police Dispatcher
 ** Animal Care and Control Officer
 Fire Chief
 Assistant Fire Chief
 Fire Captain/Paramedic
 Fire Lieutenant/Paramedic
 Firefighter/Paramedic
 ** Intermittent Firefighter/Paramedic
 * Administrative Assistant/Dispatcher
 ††† Secretary/Fire Dispatcher

* Denotes unclassified full-time employee
 ** Denotes unclassified part-time employee
 No asterisk denotes classified employee
 † This position shall remain classified until vacated by Dave Conrad
 † † This position shall remain classified until vacated by June Mitchell
 ††† This position shall remain until December 1, 2014 when it will be effectively abolished.

(Ord. 127-91. Passed 12-23-91; Ord. 168-95. Passed 11-20-95; Ord. 86-96. Passed 6-10-96; Ord. 93-97. Passed 5-27-97; Ord. 94-97. Passed 5-27-97; Ord. 185-00. Passed 1-22-01; Ord. 96-01. Passed 6-25-01; Ord. 6-03. Passed 1-27-03; Ord. 74-05. Passed 6-27-05; Ord. 141-06. Passed 11-13-06; Ord. 99-07. Passed 7-9-07; Ord. 69-08. Passed 6-23-08; Ord. 16-09. Passed 2-9-09; Ord. 17-09. Passed 2-9-09; Ord. 93-09. Passed 6-22-09; Ord. 130-09. Passed 11-23-09; Ord. 1-10. Passed 1-4-10; Ord. 20-10. Passed 3-8-10; Ord. 88-10. Passed 9-27-10; Ord. 39-11. Passed 4-25-11; Ord. 49-11. Passed 5-9-11; Ord. 118-11. Passed 12-12-11; Ord. 119-11. Passed 12-12-11; Ord. 42-12. Passed 5-14-12; Ord. 86-12. Passed 8-13-12; Ord. 32-13. Passed 3-25-13; Ord. 66-13. Passed 5-28-13; Ord. 79-13. Passed 6-10-13; Ord. 24-14. Passed 2-24-14; Ord. 46-14. Passed 4-18-14; Ord. 51-14. Passed 5-12-14; Ord. 53-14. Passed 5-12-14; Ord. 55-14. Passed 5-12-14; Ord. 68-14. Passed 6-9-14; Ord. 81-14. Passed 7-14-14; Ord. 109-14. Passed 9-8-14; Ord. 132-14. Passed 11-3-14; Ord. 151-14. Passed 12-22-14; Ord. 11-15. Passed 1-26-15.)

Shall be amended to read as follows: (New language in bold print)256.04 CLASSIFIED AND UNCLASSIFIED POSITIONS

** Director of Law
 * Clerk of Council
 ** Assistant Clerk of Council
 * Mayor's Secretary
 ** Treasurer
 * Director of Finance
 *†† Assistant Finance Director
 ** Human Resources/Finance Specialist
 * Technology/Communications Coordinator
 Information Technology Technician
Information Technology Technician-In-Training
 Finance Clerk 2
 Finance Clerk 1
 Cash Receipts Clerk
 ** Temporary Summer Intern
 ** Temporary Seasonal Employee
 ** Seasonal Recreation Specialist
 ** Seasonal Program Specialist
 * Senior Center Coordinator
 ** Senior Center Transit Driver
 ** Senior Center Transit Scheduler
 *~~u~~ Planning Coordinator
 * Economic Development Coordinator/
 Assistant Planning Coordinator
 ** ADA Coordinator
 ** Clerk of Courts
 Clerk/Secretary
 ** Community Center Coordinator
 ** General Clerk
 Facilities Maintenance Worker
 ** Facilities Maintenance Worker
 * Director of Parks
 ** Recreation Coordinator
 Parks Maintenance Worker
 ** Parks Worker 2
 ** Parks Worker 1
 ** Seasonal Lifeguard
 * Director of Public Service
 * Superintendent of Streets
 * Traffic Signal/Electrical Manager

	Street Crew Leader
	Equipment Operator 2
	Equipment Operator 1
	Laborer
**	Laborer
*†	Superintendent of Utilities
*	Superintendent-in-Training/Public Utilities
*	Administrative Assistant to the Superintendent of Utilities
	Assistant Superintendent of Utilities
	Utilities Crew Leader
	Water and Sewerline Maintenance Worker
	Meter Technician
	Utilities Billing Clerk 2
	Utilities Billing Clerk 1
*	City Engineer
**	Project Manager
**	Director of Public Safety
*	Chief Building Official
*	Building Inspector (Certified)
*	Building Inspector (Non-Certified)
*	Zoning Enforcement Officer
	Police Chief
	Police Captain
	Administrative Assistant to the Police Chief
	Police Lieutenant
	Police Sergeant
	Police Officer
**	Police Officer
**	School Resource Officer
	Communications Manager - Police Department
	Police Dispatcher
**	Police Dispatcher
**	Animal Care and Control Officer
	Fire Chief
	Assistant Fire Chief
	Fire Captain/Paramedic
	Fire Lieutenant/Paramedic
	Firefighter/Paramedic
**	Intermittent Firefighter/Paramedic
*	Administrative Assistant/Dispatcher
†††	Secretary/Fire Dispatcher
*	Denotes unclassified full-time employee
**	Denotes unclassified part-time employee
	No asterisk denotes classified employee

- † This position shall remain classified until vacated by Dave Conrad
† † This position shall remain classified until vacated by June Mitchell
† † † This position shall remain until December 1, 2014 when it will be effectively abolished.

(Ord. 127-91. Passed 12-23-91; Ord. 168-95. Passed 11-20-95; Ord. 86-96. Passed 6-10-96; Ord. 93-97. Passed 5-27-97; Ord. 94-97. Passed 5-27-97; Ord. 185-00. Passed 1-22-01; Ord. 96-01. Passed 6-25-01; Ord. 6-03. Passed 1-27-03; Ord. 74-05. Passed 6-27-05; Ord. 141-06. Passed 11-13-06; Ord. 99-07. Passed 7-9-07; Ord. 69-08. Passed 6-23-08; Ord. 16-09. Passed 2-9-09; Ord. 17-09. Passed 2-9-09; Ord. 93-09. Passed 6-22-09; Ord. 130-09. Passed 11-23-09; Ord. 1-10. Passed 1-4-10; Ord. 20-10. Passed 3-8-10; Ord. 88-10. Passed 9-27-10; Ord. 39-11. Passed 4-25-11; Ord. 49-11. Passed 5-9-11; Ord. 118-11. Passed 12-12-11; Ord. 119-11. Passed 12-12-11; Ord. 42-12. Passed 5-14-12; Ord. 86-12. Passed 8-13-12; Ord. 32-13. Passed 3-25-13; Ord. 66-13. Passed 5-28-13; Ord. 79-13. Passed 6-10-13; Ord. 24-14. Passed 2-24-14; Ord. 46-14. Passed 4-18-14; Ord. 51-14. Passed 5-12-14; Ord. 53-14. Passed 5-12-14; Ord. 55-14. Passed 5-12-14; Ord. 68-14. Passed 6-9-14; Ord. 81-14. Passed 7-14-14; Ord. 109-14. Passed 9-8-14; Ord. 132-14. Passed 11-3-14; Ord. 151-14. Passed 12-22-14; Ord. 11-15. Passed 1-26-15.)

Section 2 - That the Information Technology Technician-in-Training shall serve a probationary period of one (1) year.

Section 3 - That the Classification Specification for the position of Information Technology Technician-In-Training, attached hereto as Exhibit A, be, and the same is hereby adopted and incorporated herein by reference. It shall be included in and become a part of Section 256.98 of the Administrative Code. The Codifier is hereby instructed to insert said classification specification into Section 256.98.

Section 4 - That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5 - That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety and welfare of the citizens of the City of Avon, the immediate emergency being the necessity to create the full-time, classified position of Information Technology Technician-In-Training and to adopt the classification specification for same; therefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

PASSED: _____ DATE SIGNED: _____

By: _____
Craig L. Witherspoon, Council President

APPROVED BY THE MAYOR: _____

Bryan K. Jensen, Mayor

APPROVED AS TO FORM:

John A. Gasior, Law Director

ATTEST:

Ellen R. Young
Clerk of Council

POSTED: _____
In Five Places as
Provided by Council

Prepared by:
John A. Gasior, Esq.
Law Director