



City of Avon

Planning Department

36600 Detroit Road · Avon, OH 44011 · Phone (440) 937-7823 · Fax (440) 937-7824 · www.cityofavon.com

REZONING PROCEDURES & APPLICATION

Per Chapter 1236 of Avon's Codified Ordinances

1. A Rezoning Application must be submitted to the Planning Department, accompanied by the following:
 - a. A statement specifying the desired zone classification and proposed use of the property.
 - b. A statement on the ways the proposed rezoning relates to the Master Plan.
 - c. A legal description of the property.
 - d. A vicinity map showing property lines, thoroughfares, existing and proposed zoning and any pertinent information required by the Zoning Enforcement Officer.
 - e. A list of all property owners abutting, adjacent to, adjoining, or directly across the street from the property, including their address and permanent parcel numbers, along with a \$10.00 fee per property owner (210.01 2(D) of the Codified Ordinances of the City of Avon, Ohio); and
 - f. A non-refundable payment of \$250.00 (210.01 2(D) of the Codified Ordinances of the City of Avon, Ohio).
2. The Planning Department will review the application and, upon approval and payment of all fees, will submit the application to the Planning Commission.
3. Planning Department will establish the date and time of a Public Hearing during which the application will be reviewed and will subsequently be sent to Council of the City of Avon with a recommendation.
4. The request will be considered by the Council at three (3) consecutive Work Sessions and read at three (3) consecutive Regular Meetings.
5. A Public Hearing will take place on the evening of the Regular Meeting at which the third reading vote of Council will occur. The Clerk of Council will provide the applicant with the dates of each Council Meeting and the Public Hearings regarding this request.

Property Location: _____

Present Zoning: _____ **Proposed Zoning:** _____

Name of Applicant: _____

Name of Property Owner: _____

Permanent Parcel Number(s): _____

Date: _____ **Date of Referral to Planning Commission:** _____

Pam Fechter, Planning Coordinator
