



# CITY OF AVON

## POLICE DEPARTMENT



36145 DETROIT ROAD \* AVON, OHIO 44011-1099 \* (440) 934-1234 \* FAX (440) 934-4054 \* WWW.AVONPD.COM

### Public Records Fee Schedule

Effective: **12/01/2025**

|                                      |                                                    |
|--------------------------------------|----------------------------------------------------|
| CD / DVD Disc                        | \$2.00                                             |
| Flash Drive 126gb or less            | \$3.00                                             |
| Flash Drive or Hard Drive over 126gb | Actual cost TBD at time of request                 |
| Paper copies less than 20 pages      | \$0.00                                             |
| Paper copies 20 pages or more        | \$0.10 per page                                    |
| Emailed documents with no redaction  | \$0.00                                             |
| Emailed documents with redaction     | \$0.10 per page                                    |
| Postage for mailed records           | Actual cost TBD at time of request                 |
| Video Records                        | \$75.00 per hour of video – not to exceed \$750.00 |

**\*Fees for public records must be paid in advance before the request is processed\***

- Requests for video records will be provided with an estimated cost within (5) business days of receiving the request.
  - If the actual cost exceeds the estimated cost, the requester will be required to pay the difference upon fulfillment of the request not to exceed 20% higher than the estimated cost.
- Fees may be paid by cash, check, or money order. No coins will be accepted.
- Fees will not be charged for preparing a video record for inspection or production when the requester is a victim, or legal counsel or insurer of the victim and where the requirements for waiver of fees are met as described in ORC § 149.43(B)(11).
- Any fees may be waived at the discretion of the Chief of Police or his designee.